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| **<insert number>** | 2021 |
| Consecutive No. | Year |

**RE: DIS2, NOTIFICATION OF DISCIPLINARY HEARING**

Date: 26 March 2021

Ship: Silver Muse

Dear **<insert full name as per Fidelio>,** Choose an item.

It is alleged that you are in breach of paragraph **<enter paragraph reference>** of the Code of Conduct. Details are given below:

**<details of alleged paragraph breached>**

**<details of allegation>**

**<details of any investigation carried out, any evidence and findings (may also be attached)>**

You arerequested to attend a disciplinary hearing to investigate this allegation. The hearing will be convened by the Choose an item. in the:

Choose an item. at Choose an item. on **6 May 2020**

You may bring a friend to observe or speak on your behalf.

You are hereby advised that if the allegation is proven, depending upon the nature of the offence and, in accordance with the provisions of the Code of Conduct, a formal warning may be imposed, or you may be dismissed from the ship.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**<insert name of hearing chairperson>**

Choose an item.

I, **<insert full name as per Fidelio>,** hereby acknowledge receipt of this Notification of Disciplinary Hearing:

Signature of crew member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of receipt: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Comments by Crew member:

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